**PRINT IT ON LETTERHEAD**

To

The GST Department,

Ward- , Range- ,

Department of Trade & Taxes,

Vyapar Bhawan, I P Estate,

New Delhi - 110002

**Sub: Application for cancellation of GST registration vide ARN No.**

Respected Sir/Madam,

I Proprietor of the business known as **M/s , R/o** of holding GST

No.  hereby state that:

I have discontinued my business from and had the **NIL** stock of goods are with me on the said date. Further I declared that I have not any liability of taxes, late fee etc.

I, therefore, apply for cancellation of my registration, as I have discontinued my business, I herewith enclose certified copy of my current bank account closure letter along-with application letter of cancellation of GST registration filed online.

Thanking you,

Yours Faithfully,

(Prop. /Authorized Signatory)

Date:DD/MM/YYYY

Place: New Delhi

Encl- (1) Current bank account closure letter

(2) Application for cancellation of GST registration